# MAA Application Form

This information will be treated as confidential and not processed in any matter incompatible with those purposes. Please return your completed application form and CV to the following email: [recruitment@maacharity.org](mailto:recruitment@maacharity.org)

**Personal Details**

|  |  |  |  |
| --- | --- | --- | --- |
| Position Applied for: | | | |
| Title: | Surname: | | First Name: |
| Address: | | | |
| Date of Birth (DD/MM/YY): | | Mobile: | |
| Email: | | | |

**Qualifications**

(Academic and/or professional) or courses currently being studied

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Place of Education | From | To | Subject/Course | Qualifications gained / Level of achievement |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Other Training/Education**

**(Include any short courses you have undertaken e.g. company training courses etc.)**

|  |  |  |
| --- | --- | --- |
| Name of Course | Length of Course | Details |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Employment**

**(This can be paid or voluntary work)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Present or most recent employer: | | | | |  |
| Organization address: | | |  | | |
| Job Title: |  | | | | |
| Date appointed: | |  | | |
| Duties – Please give a brief summary: | | | |  | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Present or most recent employer: | | | | |  |
| Organization address: | | |  | | |
| Job Title: |  | | | | |
| Date appointed: | |  | | |
| Duties – Please give a brief summary: | | | |  | |
| Present or most recent employer: | | | | |  |
| Organization address: | | |  | | |
| Job Title: |  | | | | |
| Date appointed: | |  | | |
| Duties – Please give a brief summary: | | | |  | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Present or most recent employer: | | | | |  |
| Organization address: | | |  | | |
| Job Title: |  | | | | |
| Date appointed: | |  | | |
| Duties – Please give a brief summary: | | | |  | |

Statement in Support of Application

|  |
| --- |
| ***Please answer the below questions detailing why you are suited for the role, referring back to our Job spec. You should demonstrate how your skills and experiences to date best meet the role.***   1. Tell us about any relevant experience (200 Words) 2. Tell us why you want to be a part of our (200 Words) |

**References (Optional)**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Please give the names and address of two people to whom references can be made. If you are currently employed or have been employed include details of present/last employer. References should cover your last three years of employment if applicable. | | | | | | | | |
| Name: |  | | Email: |  | | Telephone: | |  |
| Address: | |  | | | Capacity in which known: | |  | |
| Name: |  | | Email: |  | | Telephone: | |  |
| Address: | |  | | | Capacity in which known: | |  | |
| Please tick this box if you do not want your referees approached without your prior permission ☐ | | | | | | | | |